

Note: This procedure is a brief outline of the most common emergencies that might occur on camp. Detailed information is contained in the AAC Woodruff Emergency Action Plan (EAP).

EMERGENCY PHONE NUMBERS: Emergency phone numbers will be posted next to all phones in camp; at the main kiosk near the Rizer Trading Post and the Welcome Kiosk at camp entrance.

A. WEATHER RELATED EMERGENCIES:

Camp Management makes every reasonable effort to monitor weather conditions that may pose a threat to the health and safety of the camp. Unit Leaders are ultimately responsible for the safety of their Scouts, and are strongly encouraged to use good judgment when a possible threat exists. The camp is supplied with weather notification and lightning threat detection equipment. We also have a Camp Emergency System (CES) that broadcasts sirens, pre-recorded messages and voice communications.

1. LIGHTNING STORMS:

- a. Cease all activities in open areas of camp, when the threat is noticed or communicated. Follow established lightning guidelines.
- b. Keep Scouts in their tents. Do not let them gather in large groups. If someone is injured from a storm, send for help as soon as it is safe to do so.

2. SEVERE STORMS, TORNADO WATCH AND TORNADO:

- a. Should a windstorm or tornado warning be known, you will be notified by the camp emergency siren. A combination of SIREN and VOICE INSTRUCTION:

SIREN - ATTENTION -- This is a **Severe Weather Warning**. Severe thunderstorms with lightning are approaching. Prepare to take shelter immediately. This message will be repeated.

OR:

SIREN - ATTENTION -- We are under a Tornado Watch. Conditions are right for tornado formation. Prepare to take shelter. This message will be repeated.

OR:

WARBLING SIREN – ATTENTION – TORNADO WARNING! A tornado has been sighted in the immediate area. Take shelter immediately.

- b. SHELTER: If you are in the **immediate vicinity** of Shower Houses 3, 4, 5, 6, 7, 8, then seek shelter there. Otherwise, find a ditch or low area, spread out and keep as low to the ground as possible.
- c. You will be notified by the Camp Emergency System when the threat has passed.
ALL CLEAR ALL CLEAR You may resume normal activities.

3. FLOODING:

- a. The risk of flooding is unlikely.
- b. Stay away from streams and the lake's edge during heavy rains.

B. SERIOUS INJURY OR ILLNESS:

1. Administer First Aid as appropriate for the nature of the injury or the illness.
2. Contact emergency services, if needed.
3. Keep the patient calm. Do Not attempt to move or transport.
4. Notify Campmaster or Ranger.

C. FIRES:

1. Campers should be careful with fires. In the event of a fire, the Camp Emergency System will broadcast:

SIREN – ATTENTION -- *This is a General Alert.*

Please send a representative to the designated assembly area for further information.

The all clear broadcast is: **ALL CLEAR ALL CLEAR** You may resume normal activities.

2. Procedure:

a. Fire Reported:

1. Contact Campmaster and Rangers.
2. Those still in campsite or program area should use available fire-fighting equipment to contain the fire, use shovels and fire rakes, shoveling dirt into the fire.
3. The Camp Emergency System will broadcast: **SIREN – ATTENTION -- THIS IS A GENERAL ALERT.**
Please send a representative to the designated assembly area for further information.
4. Camp fire equipment is stored on the ranger compound loading dock. The ranger will issue. **Outdoor Skills Staff** should stand by at the loading dock to assist the Ranger if necessary.

D. LOST OR MISSING PERSON:

1. ASSEMBLE YOUR Group! A bed or tent check is not sufficient—assemble your group in one place and personally check your troop.
2. CHECK EACH TENT ! While the troop is assembled, have the adult leader check each tent to make sure all Scouts are assembled.
3. CHECK AREAS; Check any area where you suspect that the scout might be found.
******* If at this point, you have not found the missing scout, then proceed with the following:**
4. REPORT: Inform the Campmaster and Rangers.
5. PROVIDE INFO: Be prepared to provide complete information such as: description, last place seen, favorite activities, emotional state, medical issues, & any other information that would be helpful in finding the scout.